**TIMELINE FOR TRANSITION PLANNING**

**To consider at any age:**

* Is my child eligible for Supplemental Security Income (SSI)?  (See Section 6)
* Is my child receiving service coordination services (case management) through the Medicaid Waiver? (See Section 3)
* Is my child involved with recreation/leisure activities? (See Section 14)
* Are medical counseling needs being addressed? (See Section 11)
* Increase the student’s responsibilities at home
* Keep the originals in a safe place, and have copies available of the following documents:
* Birth certificate
* Social Security Card
* Immigration papers
* Medical records including immunization record
* Working papers
* Latest IEP (Individual Evaluation Plan) and Psychological report

**By age 12**

* Begin to collect information on Innovations (Waiver funding) and apply through Vaya Health (formerly Smoky Mountain Center) called the Registry of Unmet Needs (See Section 3)
* Begin to explore employment interests, aptitudes, and abilities. (See Section 10)
* Continue to explore, assess, and teach self-help, ADL skills. (See section 4)
* Continue to develop communication and social skills
* Begin person-centered futures planning processes  (See Section 5 & 7)

**By age 14**

* Continue employment exploration of interests, aptitudes, and abilities.(See Section 10)
* Discussion and writing of the criteria for graduation (either school district requirements or the completion of the IEP)  (See Section 5)
* Begin community based employment training. (See Section 10)
* School conducts first IEP/Transition Meeting   (See Section 5)
* School assesses student in transition with focus on adult outcomes  (See Section 5)
* Begin to apply for appropriate Innovations (Waiver funding) (See Section 3)
* Apply for Supplemental Security Income (SSI)  (See Section 6)
* Acquire state identification card  (See Section 15)

**By age 15**

* Set up Special Needs Trust (See Section 7)
* Open MH/IDD case if not done already  (See Section 3)
* Explore work, residential and leisure options (See Section 10 & 14)
* Assess and determine eligibility for adult services  (See Section 3)
* School updates Transition IEP  (See Section 5)

**By age 16**

* Identify employment interests and skills the student can use in a career (See Section 10)
* IEP meeting must also include any involved agencies to discuss future. Some agencies may need to be included at the family’s discretion and invited by the family.  The family needs to inform the school of the agency they are bringing to the table.  (See Section 3 & 4)
* Include activities such as career exploration, job sampling.  (See Section 5)
* Begin to identify community services that provide job training placement, other community resources or Vocational Rehabilitation  (See Section 5 & 10)
* Consider volunteer experiences
* Obtain state photo ID  (See Section 15)
* Begin to gather information regarding guardianship, health care proxy, and emancipation  (See Section 7)
* Determine need for Financial Support; Supplemental Security Income, Medicaid, state financial supplemental programs  (See Section 3 & 6)
* dentify health care providers  (See Section 11)

**Age 16-18**

* Examine social security benefits  (See Section 6)
* Collect information about residential or independent living services  (See Section 8)
* Apply to Vocational Rehabilitation for services if appropriate  (See Section 5)
* Transportation: use of public transportation, travel training, ride sharing, driver’s license training if appropriate.

**Age 17-18**

* Parents address legal issues of guardianship, health care proxy and emancipation  (See Section 7)
* Continue to update transition plan  (See Section 5)
* Have student visit colleges/career training schools if appropriate  (See Section 9)
* A notice will be given one year before the child reaches the age of majority (17-21 years old in some states) informing the student and parents of his/her IDEA rights, and that they will transfer from the child to the adult.

**Age 18**

* Male students register with Selective Service in birth month  (See Section 16)
* Parents review health insurance (private or Medicaid)  (See Section 3)
* Apply or recertify for Social Security Benefits  (See Section 6)
* Apply for financial support programs (Vocational Rehabilitation, independent living services, personal assistant services)  (See Section 3, 5, & 8)
* Request school to do complete psychological profile, if needed.  (See Section 5)

**Age 18-21**

* Continue to review and update transition plan  (See Section 5)
* Prepare resume and /or portfolio  (See Section 10)
* Visit programs that may provide vocational or other services for the student after high school ends  (See Section 9)

**Family Preparation for Transition**

The following is a list of activities for families to help their child prepare for transition

from High School to Adulthood:

* Doing financial planning, including making a will, getting a social security number for your student, applying for supplemental social security income (SSI).  (See Section 7)
* Making a determination about guardianship, if needed.  (See Section 7)
* Encouraging self-reliance, self-determination and independence.  (See Section 4)
* Reinforcing good work habits.
* Modeling and monitoring good grooming habits.
* Providing sex education.  (See Section 4)
* Encouraging and facilitating social activities with peers.
* Helping your student to set realistic goals.
* Encouraging your student to work at a community job or a job in the home or neighborhood.  (See Section 10)
* Teaching daily living skills like cooking, cleaning, laundry.  (See Section 4)
* Encouraging money management, budgeting, and saving.  (See Section 4 &8)
* Developing leisure-time skills, like participation in sports, daily exercise, hobbies, computer or table games.  (See Section 14)
* Helping your student to develop self-advocacy and self-management skills or assisting the student with these skills.  (See Section 13)

**Additional Transition Planning**

The following is a list of transition related documents that should be kept in a folder so

they are easily available.

**Personal Information**

 Birth Certificate

Social Security Card

 SSI/SSDI Income

 Medicaid, Medicare Information

 Medical Information

 Health, Vision, Dental Insurance

 Photo Identification

 Selective Service Card

 Voter Registration Card

Financial Information

Guardianship Documents

**Educational and Employment Information**

 Recent letter of invitation to IEP meeting and last IEP

 Progress reports

 Discipline records

 Assessments: Vocational Individualized Plan for Employment, ASVAB, Military, Psychological profile, as needed

 Most recent agency correspondence

 Work experience

 Resume/portfolio

 Assistive technology information